

**Nevada State Historical Records Advisory Board Meeting
Sparks Heritage Museum
820 Victorian Avenue
Sparks, NV
June 12, 2012**

Agenda

1. The meeting was called to order by SHRAB Coordinator Jeff Kintop.

Welcome and Introductions:

Members Present: Jeff Kintop, Nevada State Library and Archives
Sabrina Mercandante, City of Henderson
Jacque Sundstrand, University of Nevada Reno Special Collections
Anthea Humphreys, Sparks Heritage Museum
Shayne Del Cohen, Tribal Consultant
Peter Michel, University of Nevada Las Vegas Special Collections
Diana Alba, Clark County
Anne-Louise Bennett, TMCC Faculty Emeritus
Daphne DeLeon, Nevada State Library and Archives
Cynthia Laframboise, support staff, Nevada State Library and Archives

2. Approval of Minutes: Motion made to approve the March 1, 2012 Minutes and carried.

3. Informational Updates:

a. Ms. Laframboise reported on the E-Records Forum held April 25-26 in Austin, Texas. Attendance at the conference provided her with the opportunity to view the latest technological advances such as recordkeeping in the Cloud. NARA archivist Mark Conrad updated the group on the status of ISO standards designed to provide audit certification and certification of trustworthy digital repositories. Other topics included electronic records grant funding, unifying access to digitized and born-digital collections and auto-categorization of email. The Deputy Director of the Texas Advanced Computing Center discussed the vagueness of the term "cloud" and its true meaning since computer science lacks firm taxonomies for discussing computer systems. Lorraine Richards from the University of North Carolina is working towards a terminology that is consistent and meaningful to the various stakeholders. Ms. DeLeon acknowledged that she was familiar with Ms. Richards. While some of the technology demonstrated was too advanced to meet Nevada's governmental needs, there were some valuable tips such as using Microsoft Office to manage email.

b. Ms. Laframboise proceeded to discuss the Intergovernmental Preparedness for Essential Records (IPER) March class held in Carson City at the Legislative Building. There was full audience and several people participated via teleconference for

the two day event. There will be a one day session in Henderson scheduled for June. The second part of the training in the fall will focus on disaster recovery which Ms. Laframboise will lead with assistance from preservation specialist Michael Frazier at UNLV.

c. Archives Month was the next topic and Mr. Kintop referred to the completion of the Archives Month poster to which Mr. Michel responded that he thought the poster was really cool. An action item that the board needs to pursue is to create an Archives Bazaar and assemble a list of potential projects.

d. Mr. Kintop mentioned that Nevada History Day was very successful and Clark County had over 400 participants while Northern Nevada also had a large number of participants. This year there was a new coordinator at the Department of Education and several new teachers enrolled in the program.

4. Mr. Kintop informed the board that travel funds were available for SHRAB members to attend either the NAGARA or SAA annual conferences.

5. Mr. Kintop continued the discussion by thanking Peter Michel for his contribution to the NAGARA conference by hosting a session for beginning archivists.

6. Ms. Laframboise gave an update on the retirement of long time Archivist Susan Searcy. Mr. Kintop added that the search was underway to hire a new archivist and the process had taken longer than anticipated.

7. Next, Ms. DeLeon provided the board with an update to Preserving the American Historical Record Act (PAHR). PAHR attempts to provide more resources to states and regions to ensure essential care for documents and archival records in whatever formats can be readily available. If authorized, the PAHR Act would create a formula-based competitive grant program that would fund archives programs in every state and at every level. The Bill needs to move forward in the Senate within the next month or two.

8. There was very little news on NHPRC funding as it continues to be vulnerable to budget attacks.

9. Update on NSLA: Ms. DeLeon reiterated the search for a new archivist.

10. IMLS Connecting to Collections: The project is due for completion by December 2012. One suggestion from the board suggested enlisting additional support by including groups and boards such as the Arts Council and the Humanities Council.

11. Possible Action:

Strategic plan review and update: Mr. Kintop discussed the upcoming Sesquicentennial for Nevada. He explained that SHRAB board was on the periphery and that he would

check with Sesquicentennial committee and other groups to gather information about future planned events. The discussion focused upon ideas to celebrate the Sesquicentennial and Nevada Day that would involve the entire community. Mr. Kintop stressed the importance of finding historical context and collaboration with other institutions and a tie in with broadband. Every week would feature something new. Fifty years from now people can show their grandchildren what happened at the Sesquicentennial. He talked about North Dakota's documentary which provided a photographic daily snapshot taken throughout the year to celebrate its Centennial. This project led to the discussion of doing something similar to UNLV's African-American exhibit which focused on individuals uploading material or allowing copies to be made from their personal collection. Further grant proposals for SHRAB operations will be discussed in more depth at the next meeting.

12. Future Agenda items and new business: There are no grants for the board to review at this time. The date for the next meeting was discussed and the consensus was to schedule a meeting in September since October would be a very busy month. One topic to discuss at the next meeting will be the progress on the Connecting to Collections project. Mr. Kintop mentioned the Library of Congress is sponsoring a digital education program which emphasizes six core elements. He suggested that Ms. DeLeon, Ms. Laframboise and he form a planning committee to test out a Digital Preservation class on NSLA staff before presenting it to the board for feedback. This would provide a useful backdrop to the E-Records Forum scheduled for September 19-20.

13. Anthea Humphreys offered to host the next SHRAB meeting on September 13, 2012.

14. There was no public comment.

15. The meeting adjourned and Ms. Humphreys provided a tour of the renovated museum.