

MINUTES
NEVADA STATE COUNCIL ON LIBRARIES AND LITERACY
Tuesday, January 14, 2014
Wednesday, January 15, 2014

The Nevada State Council on Libraries and Literacy (SCLL) meeting was held on Tuesday, January 14th and 15th, 2014, at the Legislative Council Building, Room 3137, 401 S. Carson Street, Carson City, NV 89701. Video Conference Site: Grant Sawyer Building, Room 4412E, 555 E. Washington Ave., Las Vegas, NV 89101.

Tuesday, January 14, 2014

1. Call to Order, Announcements, Roll Call

Judith Simon

The meeting was called to order at 10:10 am.

Members Present: Judith Simon (Chair), Dee Dee Bossart, Kimberly Petersen, Jeanette Hammons, Daniel Ihnen, Hergit Llenas, Elizabeth Markle, Sandra Marz, Sheila Moulton (via videolink), Margot Chappel, Renee Olson

Secretary of the Council: Daphne DeLeon

NSLA Staff: Diane Baker, Karen Starr

Guest List: Tammy Westergard, Sena Loyd

Ben Contine

Neil Siegel

Patrick Dunn, Kassie Antonucci

Stephen Platt, Linda Hanks, Gayle Hornaday

Tom Klein

Danielle Milam, Tom Fay

Michelle Light, Cory Lampert

SherylN Hayes-Zorn

Courtney Oberhansli

Carson City Library

Carson City School District

Truckee Meadows CC – Lib

Elko County Library

Henderson District Public Lib

Lander School Dist Libraries

Las Vegas-Clark Co Library

So. Nevada Jewish Community Heritage

Emil Billeb Collection Project

Mineral County Library

Excused: Cris Etchegoyhen, Dale Erquiaga, Steve Hill, Kimberly Elliott

2. Public Comment

Judith Simon

- None

3. Consent Agenda

Judith Simon

- Approval of Minutes, October 15-16, 2013 Council meeting
 - ✓ A correction was made, item 7: Margot Chappel actually nominated Sandra Marz as Vice-Chair and it was approved, rather than stating Margot Chappel nominated Cris Etchegoyen
 - ✓ Renee Olson referred to page 4: “2014 Grant Cycle open”, first bullet point is incomplete and should end by stating “This includes the eligibility of the grant applicants.”

Motion: Accept the agenda and minutes as amended. Motion to approve by Sandra Marz; seconded by Margot Chappel; Jeanette Hammons abstained; motion passed.

- Application lists for Council acceptance
 - ✓ Mini-grant applications
 - Elko County Library (Resumes Made Easy) to add online interactive resume service to job center program
 - Beatty Library District (Improving Technology) to add public access and a staff computer to their library facility
 - Sierra Nevada College, Prim Library (Apple iPads for Lending) to establish a technology lending program for students/staff/faculty
 - Washoe County Library (Getting in Touch with the Library) to add touch-screen ability to some the public-access computers
 - Washoe Co SD – Gomm Elem (Elementary Library Inventory Efficiency) to purchase an inventory scanner
 - Carson City Library (Film Enhancement Grant) to focus on documentary/foreign/non-standard film acquisition
 - Pershing County Library (Movie Collection Overhaul) to acquire films, including popular items

- Amargosa Valley Lib District (E-Media Journey) to expand number of online eBook options primarily for adults and commuters
- ✓ Statewide projects
- ✓ Support grants

Motion: Motion to approve by Dee Dee Bossart; seconded by Renee Olson; Jeanette Hammons and Betts Markle abstained; motion passed.

4. Report: Council Member Spotlight

Dee Dee Bossart and Kimberly Petersen

- Dee Dee Bossart
 - ✓ Employed in Vocational Rehabilitation at the State of Nevada Department of Employment, Training & Rehabilitation (DETR), Expanded Literacy section
 - ✓ Connection with Adult Literacy and background with persons with disabilities
 - ✓ Spent 5 years with adult basic education
 - ✓ Bridges-to-Trainer trainer
 - ✓ Library services useful for adult basic education and persons with disabilities
 - ✓ Emphasis on access to services: education, library, etc.
 - ✓ Outreach to employers
 - ✓ Informational packet handed out to attendees
- Kimberly Petersen
 - ✓ Nevada Department of Correction
 - ✓ Coordinate basic education, vocational programs, post-secondary education for inmates statewide
 - ✓ 12,000 inmate population
 - ✓ Nevada Correctional Education Consortium use contracts with the local school districts
 - ✓ Inmates are prioritized with regard to the educational services they receive
 - ✓ "Criminogenic" assessments: fine-tuning programs to inmates and inmate grouping, etc.
 - ✓ Program goal to reduce recidivism rate
 - ✓ General library services to the prisons vs. onsite libraries which are mainly law-oriented items
 - ✓ Daphne DeLeon reported that broadband/telemedicine pilot is being installed between the prison and the hospital in Ely; dedicated bandwidth could potentially be used to deliver educational instruction online; Ms. Petersen stated that, while online/web access is currently not allowed for inmates, there are stand-alone computers and Nevada, like other states, is trending toward more online access and the new broadband network should be part of the factors currently being considered.
 - ✓ Betts Markle asked if public library services (e.g., interlibrary loan) are available to the inmate population. Ms. Petersen believed it was not. One exception is for Nevada Talking Book Services, which is available to inmates with certified visual impairment (per Daphne DeLeon). Ms. Markle also stated that she has occasionally been asked from inmates for particular books. Ms. Petersen informed that those letters should be sent back to her office for proper running through prison procedures. Non-internet-based electronic reader tablets are being piloted at this time.
 - ✓ Jeanette Hammons stated the Northeastern Nevada Bookmobile does serve the 2 camps (Carlin, Wells), with some limitations.

5. 2015 Report to the Legislature/Governor Committee

Daphne DeLeon / Judith Simon

- Review goals of the 2013 Report
 - ✓ The council has advocated for Nevada libraries for 48 years, with a broad range of duties.
 - ✓ Included are status reviews of Nevada libraries, literacy, mini-grants, and special news (successes and setbacks).
 - ✓ Discussion of report should focus on broad themes to refine and increase awareness of library advisory activities; discussion/explanation/promotion of community benefits from library services and access (library and computers/online); promotion of statistics and anecdotal information from the library organizations in their communities.
 - ✓ Good exposure of report on NLA Legislative Day (April 2013).
 - ✓ Expected emphasis in next legislative session on telemedicine, computer/online access, transparency/dissemination of information; redefine library roles/priorities; newly-appointed committee's goal for Spring meeting to create a draft outline from the report to be used for discussion.
- Discussion and identification of draft themes

- ✓ Sheila Molton emphasized the economic diversity that libraries bring and the engagement of communities/businesses with their libraries.
- ✓ Hergit Llenas wanted to see a greater emphasis on literacy issues.
- ✓ Judy Simon expressed the need for a council appointee from the Nevada Department of Education.
- ✓ Renee Olson asked for some discussion on the goals of the report and wondered if it is trying to accomplish too much with a single report as it relates to its target audience. Ms. DeLeon responded that she hopes the report highlight the issues/challenges and potential in the statewide community; need for an infographic presentation
- ✓ Jeanette Hammons agreed that targeting awareness of libraries impact in the community.
- ✓ Betts Markle emphasized the connections between the libraries/communities with each other
- ✓ Margot Chappel emphasized the library as an educational resource
- ✓ Daphne DeLeon summarized the comments as the library's significant component of fostering community collaboration (and social component) and the need to "refresh" the report via fine-tuning and enhancement of visual aspects.
- ✓ Sheila Molton suggested that candidates' forums should be held in the libraries during campaign season.
- ✓ Betts Markle stated that *Pinterest* had some library infographics examples.
- ✓ Daphne DeLeon summary of report themes: economic diversity/development, literacy, community, collaboration, "safe" public discourse (physical/virtual), connections.
- Appoint Committee (Sheila Moulton, Betts Markle, Hergit Llenas, Sandra Marz, Cris Etchegoyhen, plus Dee Dee Bossart, Jeanette Hammons).

Motion: Approve committee appointment moved by Daniel Ihnen and seconded by Renee Olson; motion passed; logistical information to be presented by Ms. DeLeon at planned first meeting for February

6. Vicky Newell, former SCLL member

Daphne DeLeon

- Strong proponent of libraries and literacy, mentor for Dee Dee Bossart, council member 2003-2009, literacy advocate/representative, worked with NSLA, recently passed away.
- Karen Starr suggested viewing a clip of Vicky speaking about literacy issues in Nevada (NSLA YouTube channel). Vicky was involved in the Nevada Literacy office, GED project, ABE Leadership meetings, State Literacy Resource Center, Northern Nevada Literacy Offices, Literacy Coalition activities, and Nevada Reads.
- Dee Dee Bossart remembered Vicky as the Executive Director of the Literacy Council from 1993 until retirement in 2012, during which time the program and its literacy impacts developed very much. Vicky was an exceptional Nevada historian and was working on a book called *Dogbone Soup*. She wanted to create *Apple Annie's*, which would be a storefront for job training for ESL and low-level literacy learners.

7. Report: Nevada State Library and Archives

Daphne DeLeon

- State Council Appointments
 - ✓ John Simmons submitted his resignation, due to schedule manageability.
 - ✓ Reading teacher vacancy; doesn't have to be a teacher in the classroom; one application is in queue at the Governor's Office.
 - ✓ Ex-officio positions: one from Economic Development, other from Education.
- NSLA Staff Update
 - ✓ Status is relatively stable, with no vacancies at this time.
- Library Snapshot Day
 - ✓ Working with NLA to coordinate event, scheduled for April, helps it to coincide with National Library Week and National Library Legislative Day (May).
 - ✓ Coordinate advocacy statewide, looking for gaps and ways to address them.
 - ✓ Enhancement units are being discussed as budget-building continues, with an eye toward increased funding for statewide collection development and bookmobile funding.
 - ✓ Renee Olson asked what role John Simmons represented with regard to finding replacement nominations, to which Ms. DeLeon stated that he represented small business.

8. Striving Reader Project Updates

Karen Starr

- This item was tabled until after lunch break.

9. Program Updates

Karen Starr

- This item was tabled until after lunch break.

10. Report and Discussion: Library Services and Technology Act (LSTA) Program Update

Diane Baker

- The LSTA 2012 federal grant status
 - ✓ Complete on September 30th.
 - ✓ Got evaluations in.
 - ✓ Mini-grants review complete.
 - ✓ General report submitted at end of December.
 - ✓ Handout given regarding reviews from the 2012 mini-grants.
- LSTA 2013 project updates
 - ✓ All funded grants reviewed last January are now underway.
 - ✓ 6-month reports are rolling in (due Friday); 6-month report for council should be ready for next meeting.
 - ✓ Projects designed to be complete by June 30th, but no later than September 30th.
 - ✓ One statewide program is rolling forward: *Community Connect*, being funded by LSTA; running a little more slowly than expected, but by the end of this month, a beta product is to be ready for libraries which will provide statistical/marketing information on communities, e.g., demographics; database is being built now.
 - ✓ 32 grants total funded, including mini-, competitive statewide, and the administrative grant.
 - ✓ Several grants not funded, due to federal sequester and other factors more specific to the particular grant; unfunded grants are invited to re-apply.
 - ✓ All grant funds were used.
- LSTA 2014 status
 - ✓ Competitive/mini-/support/statewide grants information in the hands of the council members.
 - ✓ Application phase for 2014 has been wrapped up; due 12/3/13.
 - ✓ Required training is now web-based: "*Webinar Wednesdays*"; positive responses to surveys.
 - ✓ Some proposals are incomplete or unattainable.
 - ✓ Federal budget factor is critical and grants are dependent on that; federal budget agreement is due tomorrow (or Saturday); flat budget expected.
 - ✓ Mini-grants are funded with money from the complete state award; State Librarian sets aside a maximum of \$50,000; mini-grants are \$5,000 (or less); 1 mini-grant per jurisdiction; same jurisdiction, though, can also put in for a competitive grant.
 - ✓ Jurisdiction is defined as the school district or library district.

LUNCH BREAK

8. Striving Reader Project Updates

Karen Starr

- Executive Summary for the Annual Performance Report submitted by the State of Nevada Department of Education, submitted to the U.S. Department of Education, September 2013
 - ✓ Birth – Pre-K
 - Multiple layers of family engagement.
 - Activities included actual home visits, often by bilingual educators, who teach the parents how to assist their children with literacy skills or more formal care and training.
 - Family Storyteller; reenergized the role of school and community libraries.
 - ✓ Middle School
 - Community partnerships have been bridging the Middle School professional with educational leaders of local boys/girls clubs and local libraries Family Storyteller; reenergized the role of school and community libraries.
 - ✓ Daniel Ihnen added that Striving Reader field trips are continuing at the 13 grant-funded elementary schools and the public libraries that serve them (Clark County).
 - ✓ Margot Chappel added that the Nevada State Literacy Team has been dissolved in favor of a State Governors Literacy Team; exact status unknown; the original group was struggling with tracking child outcomes for children from birth to 3 years old with Family Storyteller.

9. Program Updates

Karen Starr

- Center for the Book
 - ✓ Currently waiting for the Letters about Literature to be reviewed by the National Library of Congress team.
 - Poll less than previous year
 - Accommodated slowdown of letter due to weather/snowstorms
 - ✓ Sponsoring Nevada Reads

- ✓ Planning for Nevada Sesquicentennial Digital Initiative
- Digital Initiative
 - ✓ UNR, Nevada State Library, and UNLV teaming up to re-submit a grant to the National Endowment to the Humanities to digitize newspapers.
- Storey and Lyon County Public Library Updates
 - ✓ Meetings with library directors of these counties regarding state collection development funding.
 - ✓ Storey County key elements
 - Library reopened in July 2013.
 - 2 days/week with a volunteer staff.
 - Children's collection and a couple internet-accessible computers.
 - 44 cards issued.
 - Average daily attendance is 3.
 - As of January 7th, 30 books checked out.
 - Received a matching grant to raise \$15,000; crew has raised \$32,700; also \$2,000 from a foundation; total \$49,700.
 - Issued an announcement for a 30 hours/week library-certified person; employed by the Community Chest rather than the former method of being employed by the county.
 - With new hire, expand the Virginia City collection and coordinate with Lockwood, Mark Twain, and the Virginia City Highlands.

6. Continuation of Item #6, Vicky Newell/SCLL member (Video Clip: YouTube "*Literacy is Power*")

**11. LSTA 2014 Competitive Grant Applications Review Judith Simon
from LSTA Applicant Presentation Order (discussion/for possible action begins at 2:00 pm)**

- Clarification of Conflict of Interest guidelines: SCLL member may not discuss/vote on:
 - ✓ Any grant application of the member's employer or other governing body/board of which member is part of.
 - ✓ Establishment of a non-competitive grant category designated as the sole eligible recipient of the member's employer or other governing body/board of which member is part of.
 - ✓ Any action where the member is or might be a direct financial beneficiary.
- Grant applications
 - ✓ Carson City Library – *Online and On Time*
 - Tammy Westergard, Carson City Deputy Director, and Sena Loyd, Library Director, were present to answer questions.
 - Ben Contine, Community Engagement Coordinator, Carson City School District, was also in attendance.
 - Sandra Marz asked about the financial match being less than the required 10%, to which Ms. Westergard responded that it was an oversight and will be fixed.
 - Daniel Ihnen asked about the "xxx" in a field for 3-year professional class size ("Need" page); Ben Contine responded that, while the "xxx" may represent a variable, the current freshman class enrollment is 630.
 - Also, Mr. Ihnen asked if they have a certified librarian, which Mr. Contine confirmed.
 - Hergit Llenas asked about the demonstration of academic growth, which was answered by a statement that various skills/formats are being quantified.
 - Margot Chappel asked if the above-mentioned outcomes would be self-reported. The response was that pre-tests would be given (student sign-in, device check-out/in, report of problem-solving skills); also, goal of student self-troubleshooting (measured via observation from librarians); librarians will monitor progress of students using space for their digital portfolios.
 - Jeanette Hammons asked how it was determined that a resource gap exists in digital media production and online literacy initiatives aimed at students, to which the library explained that the resources needed at the high school are not available to them after school hours, creating a need trying to be filled by the library. Communications with the community also made clear the needs being addressed by this grant.
 - It was asked about the portfolio components and digital media options mentioned in the implementation phase. Mr. Contine explained the new high school course, *Freshman Transition*, which addresses initiation, interests, college/career readiness, all kept in an "e-portfolio". Students/families can track progress via a cloud-based system.
 - Renee Olson explained that she thought the grant was skills-based, but some of the library's explanations sound access-based, which the library confirmed was definitely

- both (particularly the access). Further, the library's prior year piloted projects have clarified the needs being address by the grant. Mr. Contine added that the school strategic plans call for student self-directed learning, self-planning, self-monitoring, etc., which necessitates technology via skills and access in various settings.
- Sheila Moulton complimented the coordination between the schools and the libraries. She asked about the current library hours and any plans for them to increase. The library responded that 56 hours/week are current, but since the technology component is scheduled for a front-of-library auditorium (referred to as a "digitorium"), they anticipate extended hours for that, which doesn't require the entire library to be open simultaneously. Ms. Moulton asked about the distance between the high school and the library, which was answered as "walkable", about 5 minutes, via a large community park, (estimated total: about 400 yds.).
 - Betts Markle asked about plans for the following year, particularly the salaried coordinator, since the grant is for only a year. The library responded that, with the value-added outcomes from the success of this grant project, additional financial resources were hoped to follow.
 - Daphne DeLeon asked if the LSTA-funded library technology trainer at the library is going to be continued outside of LSTA-funds, not passed over to the newly proposed coordinator. The library answered that they are waiting on word about that in March/April, once their budget is processed and wish to have these two positions be separate. Ms. DeLeon requested a job description for the new coordinator.
 - Judy Simon asked about the library's evaluation methodology, particularly daily check-in/sign-up, which the library confirmed would be done, mainly aimed at high school freshmen.
 - Jeanette Hammons inquired when the new position would be hired, which the library confirmed would be hired once funded and before the start of the new school year.
 - Hergit Llenas noted that the target participation of students would be 50% and wanted to know how the word was going to get out, to which the library responded that ALL the freshmen will have the portfolio requirement and the teachers, in cooperation with the library coordinator, will pass on the information about available resources. Pilot projects have shown high percentages of student participation.
- ✓ Truckee Meadows Community College – *Sturm Library Computers*
- Neil Siegel, Acting Director, was present to answer questions.
 - Mr. Siegel reported that TMCC integrates the library into the curriculum; 120 one-hour (or more) library orientations with 28 students/session, for a total of 3000 students/semester; 1998 grant provided for 13 computers and. since then, 100,000 students have participated in the library resource orientation programs.
 - Renee Olson asked how the 700-student-need estimate was derived, which Mr. Siegel answered was through the use of traffic flow monitoring and the numbers of students turned away each day. Student course completion and access are key to grant project success. Ms. Olson asked why wireless was not preferred, which Mr. Siegel answered that, at first, they wanted to keep it less expensive, but also their experiences were that wireless was not reliable enough at this point.
 - Sandra Marz asked about a staffing statement saying 2 librarians would be needed at the reference desk and wondered if other money was available outside the grant to accommodate that. Mr. Siegel answered that existing staff, including student workers, would be used to provide the added support.
 - Judy Simon asked about the status of the shift to the course-completion model (faculty reception), to which Mr. Siegel stated that the additional computers would accommodate larger group arrangements. He confirmed that this model began with the last state legislative session.
 - Margot Chappel asked about the trackability of the students, by student ID, to see if they graduate, to which Mr. Siegel stated he wasn't sure, but informed that the actual current graduation rate is 16%. However, he added that other measure were available, such as library gate count, computer availability/usage stats, reference questions stats, printer/copier stats, Canvas (online system) stats, access stats, etc. He further stated that the community college student demographic is noticeably different from the university (more commuting, more job-holding, personal obligations, more first-generation college students, more poverty-line students without a computer at home), thus there is increased demand for computer access and library resource access and personal assistance at the school.

- Daniel Ihnen asked about staging classes, wondering if there is more to the grant request than just the need for more computers that the institution has no money for. Mr. Siegel agreed, adding that the changing libraries are innovating their programs with less staff than before and seeking more computers to support students.
- Jeanette Hammons confirmed that TMCC is CIPA-compliant.
- Renee Olson wanted clarification on how many hours of availability are produced by the grant's addition of 20 computers for 700 students, to which Mr. Siegel responded that routine student usage varies from 5 minutes to 2 hours, but that students (or prospective students) sent by Financial Aid, Admissions/Records, and Scholarships are sure to be there for an hour or more, and access is critical.
- ✓ Elko County Library – *Early Learning and Literacy for Northeastern Nevada*
 - Patrick Dunn, Reference Librarian, and Kassie Antonucci, Assistant Director, were present via telephone to answer questions.
 - Jeanette Hammons recused herself.
 - Margo Chappel asked how 85% of students using tablets will indicate school improvement, to which Ms. Antonucci responded that they intend to survey students and teachers and correlate the numbers, based on the responses received. Also, Ms. Chappel inquired about the exact number of equipment items being proposed. Mr. Dunn confirmed that those figures can be provided.
 - Hergit Llenas asked if the parents of the kids will get some computer literacy training, too. Mr. Dunn said that the parents would not be targeted for training. Further, he stated that the tablets and program are in-house use only.
 - Renee Olson asked how it was determined which libraries would receive equipment, to which Mr. Dunn clarified that facility size and space availability were factors.
 - Betts Markle wondered about the ability of measuring the usage/success of the devices, to which Mr. Dunn responded that some libraries will coordinate the usage between schools and the library. Pre-/post-surveys will be used to determine computer literacy improvements.
 - Sheila Moulton inquired what percentage of the population is minority. Mr. Dunn said there was a large bilingual population, about 15%.
 - Dee Dee Bossart asked about how on-site computers will be usable by homeschoolers, to which Mr. Dunn stated that homeschoolers would use the devices at the library like the others and perhaps that usage/percentage could be tracked through the evaluations.
- ✓ Henderson District Public Library – *Henderson Libraries Generation STEAM*
 - Stephen Platt, Manager of Green Valley Library, Linda Hanks, Youth Services Librarian of Paseo Verde Library and Gayle Hornaday, Acting Director of Henderson District Public Libraries, were present via videolink to answer questions.
 - Margot Chappel asked about the lack of letters of support from the many local partners, to which Mr. Platt conceded that, though the letters are absent, the partnerships and cooperation for library programs for youth and adults has been well-established.
 - Judy Simon asked about the plan to outsource library cataloging and processing, to which Mr. Platt explained the time-consuming nature of it with regards to a collection-development grant.
 - Renee Olson asked how they would measure the improved physical collection to support STEAM information needs of adults/juveniles, to which Mr. Platt answered that they are looking to have more modern items available in the STEAM collections, from an average 10 years old to around 5 years. Ms. Hanks also added that they are experiencing increasing demand for these materials and anticipate that to continue.
 - Dee Dee Bossart asked for confirmation about doing so much with the grant in such short time periods, to which Mr. Platt affirmed he believed it was realistic.
 - Betts Markle asked if the STEAM items are sufficiently sought after, particularly in the less time-sensitive subject of scientific theory. Mr. Platt believed that increased use of the items would result from more recent publications and emphasized that, in some areas, it is considered better to have nothing rather than outdated material. Electronic items and database products would be applicable with further research. Currently, the electronic titles represent about 6% of circulation.
 - Sandra Marz hoped to see a more itemized breakdown of the travel/training. Ms. Hanks responded that some of the conference dates were not quite published at the time of the grant writing. Some examples of target conferences were listed.
- ✓ Lander School District Libraries – *Battle Mountain High School Library Tech Tune-Up*
 - Tom Klein, School District Contract Grant Writer, was present to answer questions.

- Margot Chappel stated her wish that the Battle Mountain High School library could be open even when the school is not in session.
- Sandra Marz asked about the budget's \$5000 local cash, which Mr. Klein stated came from Newmont Mining and probably other mining companies.
- Jeanette Hammons asked if space and infrastructure for the 20 new computers is sufficient, which Mr. Klein confirmed by explaining that 18 old computers currently sit in the planned area. The old computers will be sent to other parts of the school.
- Renee Olson hoped for confirmation of the grant implementation schedule, which she thought was very optimistic. Also, she asked if there was an analytical tool to help with program evaluation. Mr. Klein said they were surely open to the idea.
- Betts Markle asked about plans to train the teachers on the new technology being proposed, to which Mr. Klein stated that there are no particular plans, but some of the technology already exists for the teachers' use.
- Daniel Ihnen asked why RFID was chosen (vs. electromagnetic), to which Mr. Klein answered that it was a decision made by the school's principal and librarian.
- Jeanette Hammons asked what current devices will be moved over to the RFID system and who, in addition to the librarian, will do that time-intensive transfer. Mr. Klein responded that the librarian will undertake that task and he believes about 5000 books/items are in the library.
- Daphne DeLeon asked about the plan that the new equipment would help the library's role as an information provider when the equipment will be checked out to the classrooms. Mr. Klein said that the current school system does this, but the equipment is rather old and losing its effectiveness. Ms. DeLeon went on to ask about webinars that may be provided to the students, to which Mr. Klein used Advanced Physics and Advanced Calculus as examples of online instruction that could come from GBC during the school day rather than the students having to actually go there to GBC. Ms. DeLeon asked for follow-up information to be sent from the school's principal and librarian regarding this inquiry.
- ✓ Las Vegas-Clark County Library District – *Beating the Odds: Closing the Achievement Gap*
 - Danielle Milam, Development Director, and Tom Fay, Deputy Director/COO, were present via videoconference to answer questions.
 - Sheila Moulton abstained from this item.
 - Hergit Llenas wondered how the goals would be met and collaborations be improved with the grant project. Ms. Milam responded that, with the recession, partners have already been improving collaborations and they have gotten expert guidance in that regard.
 - Kim Petersen asked how the contractual services would affect the continuity of the project when those services end. Ms. Milam wants to see the shared measurement/communication development occur from the start with an eye toward long-term sustainability.
 - Ms. Milam confirmed that the Executive Director is the designated signator and project director for the grant.
 - Margot Chappel was glad that conversations were taking place with United Way and Healthy Communities Coalition, but inquired about conversations with Southern Nevada Early Childhood Advisory Council or Southern Nevada Association for the Education of Young Children and the possible duplication of efforts among them when letters of support from them are not included in the grant application. Ms. Milam clarified that their main contract is with Children's Advocacy Alliance, who suggested a Solution Summit to coordinate the effort of the various entities.
 - Dee Dee Bossart asked for more elaboration on the Solution Summit. Ms. Milam said that the summit will gather broad representatives from their partners at the leadership and program implementation level to present their activity models, highlighting what has been working in the communities to build on in the future.
 - Renee Olson asked a budget question, specifically about how the \$30,000 amount was determined for the Solution Summit and more information on the \$40,000 contract services' scope being determined later. How did they know, then, that \$40,000 was the right amount? Ms. Milam stated the \$30,000 was for internal work to bring in a consultant for library programming and staff training, plus the summit. The \$40,000 from Civic Technologies (\$10,000/qtr.) is for Community Connect Data Source (Mark) to do specific runs/maps. Mr. Fay added that with so many potential partners, it was necessary to find common ground/language on issues/data/maps/tools to understand the community better.

- ✓ UNLV, Lied Special Collections – *Southern Nevada Jewish Community Heritage*
 - Michelle Light, Director of Special Collections, and Cory Lampert, Head of Digital Collections, were present via videoconference to answer to questions.
 - Renee Olson inquired if there currently exists a digital collection, to which the Ms. Lampert responded that there wasn't, though some contributing digital resources were present.
 - Sheila Moulton asked about the project timeline advisory board (paid vs. volunteer), to which Ms. Light confirmed as volunteer.
 - Daphne DeLeon stated that, with the similarities between this grant and the African-American grant just funded, what the status of it is. Ms. Lampert and Ms. Light responded that a strong base was built in the first phase of the project. Some of the successes are the web portal being launched and the centralization of digitized resources. Collection development within the community continues (about 20 organizations identified). This project serves as a good model for the proposed grant project. Ms. DeLeon followed up asking where in the budget could the increased efficiencies be found that resulted from refining the model of the African-American project. Ms. Light responded that it was mainly in the cost share that efficiencies have been noticed. For example, configuration of staff has been an improved efficiency consequence of the first project.
- ✓ Nevada Historical Society Library – *Emil Billeb Collection Project*
 - SherylN Hayes-Zorn, Acting Director and Curator of Manuscripts, was present to answer questions.
 - Daphne DeLeon stated that the council reviewed a version of this project last year when they couldn't find a resolution of issues between NSLA and the Historical Society. They were encouraged to re-apply again this year.
 - Ms. DeLeon asked for a highlighting of a couple of changes from last year's grant application, to which Ms. Hayes-Zorn responded that, with such a big scope, there was a lot of focus on first year projects, but not on time beyond. The time beyond will include digitizing, for example.
 - Sandra Marz asked about the budget, specifically if local funds have actually been approved towards this project. Ms. Hayes-Zorn confirmed that the local funds are approved.
 - Judy Simon asked why Manpower was selected, given their high fees, to which Ms. Hayes-Zorn responded that Manpower has a statewide contract. Ms. DeLeon stated that using temporary agencies allows a position to be temporarily filled faster than if a new position was to be created, thereby benefitting the project timeline.
 - Sandra Marz asked how the collection was acquired, to which Ms. Hayes-Zorn replied that Emil Billib's daughter provided about 5000 photos, from which they selected.
 - Ms. DeLeon asked about the RAID server capacity being proposed, to which Ms. Hayes-Zorn answered that it would be at least 16 terabytes. Ms. DeLeon asked what portion of the server capacity would be used by the proposed 2400 image scans, to which Ms. Hayes-Zorn estimated about 6 or 7 TB, the remaining capacity being used for existing collections and future digitizing needs. Ms. DeLeon wanted to clarify why the cost of the storage was entirely put on the LSTA funds rather than split, to which Ms. Hayes-Zorn responded that no other IT funding was available this year to start this collection. Other monies are expected to be available in the future (from tourism) to expand to a second and third RAID.
- ✓ Mineral County Library – *Streaming Art Tutorials*
 - Courtney Oberhansli, Library Director, was present via teleconference to answer questions.
 - Margot Chappel commented that she liked the project because it promotes education and focuses on economic advantages for rural area kids.
 - Sheila Moulton asked if their area has had community members move to the Los Angeles area to get closer to the film industry. Ms. Oberhansli answered that the library has been trying to get more art-based items and cosmetology items, but doesn't know of the exact numbers of those migrating to Los Angeles, her own children being among them.
 - Judy Simon asked how the youth workforce development would be able to use this project's courses, with no art classes at the high school. The library and this project are expecting to help interested students develop portfolios. One of the items in the project is a color copier and a springtime art show is planned.

- Dee Dee Bossart inquired if only 50 people are expected to be affected by the project. Ms. Oberhansli confirmed that the potential for much more is possible, but she decided on a careful estimate for the application.
- Sandra Marz inquired about statistics that show the number of students who complete the course offered jobs, to which Ms. Oberhansli replied that there are no stats due to the newness of the project offerings.

12. Set Council Dates (discussion/for possible action) Judith Simon

- This item was tabled until Wednesday, January 15, 2014.

13. State Council Bylaws revision (discussion/for possible action) Judith Simon

- This item was tabled until Wednesday, January 15, 2014.

14. Public Comment Judith Simon

- None

15. Adjourn Judith Simon

Motion: Adjourn session for Tuesday, January 14, 2014, 4:19 pm.
Moved, seconded, motion carried unanimously.

Wednesday, January 15, 2014

16. Call to Order and Announcements Judith Simon

The meeting was called to order at 8:40 am.

Members Present: Judith Simon (Chair), Dee Dee Bossart, Kimberly Petersen, Jeanette Hammons, Daniel Ihnen, Hergit Llenas, Elizabeth Markle, Sandra Marz, Sheila Moulton (via videolink), Margot Chappel, Margot Chappel, Renee Olson

Secretary of the Council: Daphne DeLeon

NSLA Staff: Diane Baker, Karen Starr

Guest List:	Christine Timko	NV Supreme Court Library
	Betts Markle	Sierra NV College, Prim Lib
	Arnie Maurins	Washoe County Libraries
	Donnelyn Curtis	UNR – Special Collections
	Patty Aragona	Washoe County SD – Elem Sch
	Patricia Fua	White Pine School Dist

Excused: Cris Etchegoyhen, Dale Erquiaga, Steve Hill, Kimberly Elliott

12. (cont. from yesterday) Set Council Dates Judith Simon

- Spring 2014
 - ✓ Tuesday, May 13, 2014
 - ✓ Virtual meeting
- Fall 2014
 - ✓ Wednesday, October 22, 2014
 - ✓ Location TBD

Motion: Approve council meeting dates; motion moved by Dee Dee Bossart; seconded by Renee Olson; motion passed.

13. (cont. from yesterday) State Council Bylaws Revision (discussion/for possible action) Judith Simon

- Administrative changes
- Name changes
 - ✓ From “Department of Cultural Affairs” to “Department of Administration”
 - ✓ From “Commission on Economic Development” to “Office of Economic Development”

Motion: Approve the bylaws; moved, seconded, motion passed with some opposed.

Meeting in recess until 9:00 am, then reconvened.

17. Public Comment

Judith Simon

- None

18. LSTA 2014 Competitive Grant Applications Review

Judith Simon

from LSTA Applicant Presentation Order (discussion/for possible action begins at 9:00 am)

- Nevada Supreme Court Library – *Training/Promotion for Nevada Legal Forms Database*
 - ✓ Christine Timko, Law Librarian, was present to answer questions.
 - ✓ Sandra Marz disclosed that she had tried the database, but has no financial stake in it and isn't on the governing board. She credited the training aspect of the project.
 - ✓ Margot Chappel noted a lack of specific usage data, to which Ms. Timko confirmed that web unique visitor hits are being tracked (534 this month to date).
 - ✓ Jeanette Hammons asked for confirmation of the grant's plan for one workshop in one rural library, which Ms. Timko confirmed and explained would be videotaped for availability on the web. Ms. Hammons asked for clarification on the \$2,000 application figure for travel would be for that workshop, which Ms. Timko confirmed.
 - ✓ Sheila Moulton asked for clarification that all rural counties have a law library, to which Ms. Timko answered that she believed not all of them do; they can be very small, and they have very limited hours. Ms. Moulton also asked for more detail on the \$30,000 budget item under "other", to which Ms. Timko answered that a previous video production cost about that amount. Ms. Timko confirmed that the amount in question was for another similar video to be produced for their website.
 - ✓ Hergit Llenas asked for elaboration on the promotional campaign/materials, to which Ms. Timko responded that a poster/brochure/content is to be produced (for library distribution) about what is contained in the Nevada Legal Forms Database and basic legal information about accessing the justice system for the general public.
 - ✓ Judith Simon asked if there had been outreach to the public librarians, given so many cutbacks. Ms. Timko confirmed the outreach, e.g. Lyon and Pershing counties.
 - ✓ Daphne DeLeon followed up regarding the \$30,000 video workshop program, specifically asking if the video contractor/videographer expenses are included. Ms. Timko confirmed her belief that this was the case, as it was on the previous project example. Ms. DeLeon noted that some non-professional training videos are put on YouTube and asked for clarification how it was determined that this one would be of such higher quality/cost. Ms. Timko agreed that it may not be required to be of such quality, but it was put in the grant so the flexibility would be there if it did merit that level.
 - ✓ Betts Markle asked about the application's budget grid saying \$63,000 while the narrative says \$73,000, with promotional materials being \$10,000. She asked how that reflected on the grid, to which Ms. Timko responded that she was unsure how those figures were derived.
- Sierra Nevada College, Prim Library – *Information Literacy*
 - ✓ Betts Markle, Library Director, was present to answer questions.
 - ✓ Daphne DeLeon asked what the plans are for years 2 and 3, given that this grant period is only for 1 year, to which Ms. Markle answered that the project would contract with Credo-Literati for the 3-year timeframe by paying up front. Diane Baker stated that she would need to research the eligibility of a 3-year project being funded with the intention of a single year. Judy Simon followed-up by asking if this affected the evaluation/eligibility of the project, to which Ms. Baker answered that the federal reporting timeframe would necessitate a results report at the project's due date, even if the project is still going on.
 - ✓ Renee Olson asked if the contract would have to be renewed after the 3-year time, which Ms. Markle confirmed that an annual extension would probably be done and would be expected to cost less, due to smaller scope.
 - ✓ Daniel Ihnen commented that the 3-year project timeframe was a precedent and Judy Simon asked why it was designed that way, to which Ms. Markle responded that it was more difficult to complete certain projects in the 1-year timeframe. This would allow them to grow the project and scaffold the skills with the students.
 - ✓ Kimberly Petersen asked the council how this project should be evaluated: 1-year vs. 3 years. Judy Simon advised the council that the 1-year timeframe should be the basis. Daphne DeLeon's advice to council was to score the application on its merit and the timeframe issue will be dealt with by NSLA.
- Washoe County Library – *STEM Learning Spaces*
 - ✓ Arnie Maurins, Director, was present to answer questions.

- ✓ Margot Chappel thought that tracking the children's later success in school as a result of this project would be useful. Mr. Maurins said he, too, would like that information and wanted to work with the school district. Daphne DeLeon asked if this had been done, to which Mr. Maurins thought not, but that it was part of the strategic plan to work more closely with the district on things like this.
- ✓ Jeanette Hammons asked about the slow-start implementation by way of identifying/purchasing materials, which would have been done in the grant application writing stage. Mr. Maurins replied that further research during the application process could indeed accelerate the timeline.
- ✓ Sheila Moulton reiterated the benefit of cooperation between the libraries and the schools.
- ✓ Sandra Marz asked about the source of the \$16,000 figure in local funds, which Mr. Maurins answered would come out of the library's budget.
- Washoe County School District, Whitehead Elementary School Library – *21st Century Learning*
 - ✓ Patty Aragona, Librarian/Media Specialist, was present to answer questions.
 - ✓ Sheila Moulton asked if the closing of the Mendive Public Library is permanent, which Ms. Aragona affirmed and stated it had been closed to the public about 5 years, although it still operates as the school's library.
 - ✓ Jeanette Hammons asked about the public's confidentiality with the log-in sheet, which Ms. Aragona answered that since everyone signs in with their full name at the school office, it is not mandatory that they use their full name again in the library, e.g., "Community Member".
 - ✓ Renee Olson asked about public use of the school's library with regard to security, to which Ms. Aragona replied the public hours are 8:00 am to 9:00 am, 3:00 pm to 3:30 pm, plus workshop hours, as scheduled.
 - ✓ Hergit Llenas inquired about the reliability of the wireless internet, to which Ms. Aragona stated they have a mix of both, but the wireless has been alright so far.
 - ✓ Jeanette Hammons asked about the attachment/vendor for the purchase of the ebooks, which Ms. Aragona answered that Capstone was the vendor with an unlimited license.
 - ✓ Betts Markle asked about the community access to the students' computers, to which Ms. Aragona answered that they would all be K-12 compliant.
 - ✓ Daniel Ihnen asked what automation system is used, which Ms. Aragona said was "Destiny".
 - ✓ Daphne DeLeon followed up regarding the community adult visitors' tracking, which Ms. Aragona stated occurred in the school office with only the Principal and secretary seeing, and being retained for perhaps a month.
 - ✓ Jeanette Hammons asked about the community component's absence from the evaluation and requested more information, to which Ms. Aragona replied that the usual lack of a return visit from a successful job search patron makes it hard to evaluate that segment. Ms. Hammons' second question was about the librarian's entire salary figure in the application, which Ms. Aragona affirmed. A third question was about whether the printers were going to be wireless like the computers, which Ms. Aragona answered that they would be networked to the computers.

Request for Public Comment

Judith Simon

- Arnie Maurins (Director, Washoe County Library System) clarified that the Mendive Library closed to the public in May 2008 and there are no current plans to reopen it. An updated facilities study later in the year will look at services in that area.
- Sheila Moulton asked where the nearest library is for the community that was served by Mendive, to which Mr. Maurins responded that Sparks Library is about 7-8 miles further. Whitehead Elementary is between Mendive and Spanish Springs.

18. LSTA 2014 Competitive Grant Applications Review (cont.)

Judith Simon

- UNR Knowledge Center, Special Collections – *Illuminating Reno's Divorce Industry*
 - ✓ Donnelyn Curtis, from UNR, was present to answer questions.
 - ✓ Sheila Moulton asked if this was similar to something presented last year, to which Ms. Curtis clarified that she had a couple grant applications last year and later the policy only allowed one to be applied for. This one was the second one last year, so it is returning for this year. Ms. Moulton asked about the evaluation method's reference to "visitor behavior", to which Ms. Curtis stated that it refers to site navigation, interaction using online forms, and time spent on certain pages.
 - ✓ Daphne DeLeon asked for elaboration on what the two funded positions would be doing vs. the project management, to which Ms. Curtis answered that one is 20 hours/week for working on project management, while the other would be a planner providing historical expertise and

attend meetings. Ms. DeLeon inquired if the library staff could do some of these tasks, to which Ms. Curtis explained the funded position had a particular depth of expertise.

- White Pine School District – *Reading Across the Universe*
 - ✓ Patricia Fua, Library Media Specialist (High School), was present to answer questions.
 - ✓ Margot Chappel noted some positives in the grant and asked about the targeting of kids that need intervention vs. kids that have strengths, to which Ms. Fua explained that she has been teaching a class called “Reading for Enjoyment”, which is targeted to all the students. Another branch of that class would target the students needing intervention. Ms. Chappel asked about the book recommendations from students and teachers, to which Ms. Fua confirmed that both give recommendations (teachers more general, students more specific).
 - ✓ Dee Dee Bossart asked for further clarification on the target group and reading assessments, to which Ms. Fua clarified that incoming 9th graders/Freshmen will have reading proficiency testing done and referrals from teachers, particularly English teachers.
 - ✓ Betts Markle asked if the program identifies (i.e., single out, stigmatize) the reluctant readers, to which Ms. Fua answered that the school is small and students would not be singled out. The class is individualized to the students, but the school population is so small, it is easy for the students to know each other’s abilities and they often go to each other for help on reading and other subjects.
 - ✓ Daniel Ihnen asked about the \$2000 for reading instructional materials for classroom teachers, which Ms. Fua clarified as library materials (including database items) mainly for mainstreamed ESL and IEP students, but for teachers to check-out as differentiation materials in the classroom. The \$4000 for library card machine, missing a quote in the application, is for scannable student library cards for the students, which they currently do not have. The \$800 software/subscriptions, also missing application detail, is for SRA or SRA-like materials for independent student use. The \$1500 for posters for the school and public libraries are going to be made with high-profile public local figures to promote reading.
 - ✓ Sandra Marz suggested that the budget narrative be re-done, due to the mis-match with the grant’s budget figures, as well as the missing local cash funds figures.
 - ✓ Sheila Moulton asked about item F, Implementation, Student Support Team, which Ms. Fua responded that it consists of groups that do not currently meet often enough. It is peer-to-peer oriented and has an adult-support component.

19. LSTA 2014 Competitive Grant Applications

Judith Simon

Council Discussion and Ranking of Applications (discussion/for possible action/voting)

- Daphne DeLeon explained the ground rules for ranking the applications and the procedure for getting answers to new questions for the applicants.
- Carson City Library – *Online and On Time*
 - ✓ Hergit Llenas noted the possible missing information on the job description/salary in the grant, to which Daphne DeLeon stated that this requested item will be forthcoming and advised scoring based on factors other than that.
 - ✓ Renee Olson asked if the application will be reviewed again, which Ms. DeLeon confirmed.
 - ✓ Renee Olson noted a misunderstanding from the application whether it addressed an access issue or skills gap issue.
 - ✓ Sheila Moulton noted that county commissioners, library, and school district are working together to address the portfolios that will be gaining importance as the schools transition from High School Proficiency Exam to subject-specific exams plus portfolios.
- Elko County Library – *Early Learning and Literacy for Northeastern Nevada*
 - ✓ Judy Simon thought the panel questions addressed missing items in the evaluation section.
 - ✓ A member liked the project’s focus on the preschool age plus the parent involvement.
 - ✓ Renee Olson asked whether it had been addressed about the form of assessment for skill improvement.
 - ✓ Hergit Llenas commented that the survey is bilingual.
- Henderson District Public Library – *Henderson Libraries Generation STEAM*
 - ✓ Daniel Ihnen noted that the in-kind budget item for weeding (vs. cataloging) the collections staff allocation seems excessive. Judy Simon concurred.
 - ✓ Sandy Marz noted that the travel budget seems high.
 - ✓ Betts Markle added that some smaller institutions do not know travel dates as far in advance as others.
 - ✓ Daphne DeLeon clarified that unspent money can be transferred to a different category of the grant (must check with NSLA), or it is returned to NSLA.
 - ✓ Hergit Llenas suggested that the grant submitter be asked why travel is as high as it is.

- ✓ Sheila Moulton stated that she understood that different travelers would be going to different conferences and bringing back the information to share.
- Lander County School District – *Battle Mountain High School Library Tech Tune-up*
 - ✓ Jeanette Hammons thought that RFID (\$25,000) was not practical for smaller applications, which Daniel Ihnens echoed. Perhaps this category was not directly helping students. A 3M system was suggested as less expensive, but still a sizeable sum.
 - ✓ Renee Olson stated skill improvement goals should always matched up with assessment/measurement.
 - ✓ Some question as to the certainty of the matching funds was raised. This grant's support was expected to be from mining (not always a sure thing).
 - ✓ Sheila Moulton asked if the grants are funded as “all or nothing”, to which Daphne DeLeon answered that the grants are examined for “eligible” expenses, which can change the funding. Also, there have been restrictions on competitive grants to one per jurisdiction.
- Las Vegas-Clark County Library District – *Beating the Odds: Closing the Achievement Gap*
 - ✓ Judy Simon liked the idea of the Solution Summit to bring in the community for their input.
 - ✓ Another member thought the scope was possibly too large. Dee Dee Bossart and Jeanette Hammons agreed.
 - ✓ Hergit Llenas thought letters of support from partners were necessary.
 - ✓ Renee Olson agreed and thought that the grant was planning-oriented and lack supporting items in some places.
 - ✓ Betts Markle commended the library grant writers for taking on such an ambitious leadership role in the community.
 - ✓ Hergit Llenas stated that there is a certain energy in Las Vegas at this time that makes a project like this more possible than at other times.
 - ✓ Sheila Moulton stated that she abstained from this proposal.
 - ✓ Jeanette Hammons pointed out that the evaluation/goals were yet to be made.
 - ✓ A member spoke about the Early Childhood Education components of the proposal and that the right experts were in place to make the program effective.
- Mineral County Library – *Streaming Art Tutorials*
 - ✓ Judy Simon pointed out that the community excitement level was notable and she wondered if the student activity would be generated by the economic tie-in. Dee Dee Bossart concurred, but noted that the proposal figures were a bit confusing. Ms. Simon noted that much of the funding was intended for the color copier.
 - ✓ Margot Chappel thought the project had a big bang for the buck.
 - ✓ A member noted the lack of statistics or proof that jobs would result from the project.
 - ✓ Betts Markle noted lack of information regarding community interest.
 - ✓ Renee Olson agreed, recommending that the merit score and whole package be evaluated.
 - ✓ Betts Markle thought that the proposal could have been stronger if it included a letter of support from the high school principal affirming the need and interest among the students for programs that the school had cut back on.
 - ✓ Judy Simon concurred with the above sentiments.
- Nevada Historical Society Library – *Emil Billeb Collection Project*
 - ✓ Judy Simon informed that this was a return proposal from previous and Diane Baker confirmed some scope/timeframe and interface/operational system issues were addressed.
 - ✓ Renee Olson liked the overall application, thorough budget, and evaluation/implementation. Dee Dee Bossart agreed.
- Nevada Supreme Court Law Library – *Training/Promotion for Nevada Legal Forms Database*
 - ✓ Judy Simon thought there was merit in filling a need and the explanations provided.
 - ✓ Sandy Marz offered specifics regarding the limited accessibility of the forms in many counties and noted that patrons would inquire with her from around the state about the forms.
 - ✓ Renee Olson noted lack of detail in the implementation and budget sections, but noted the objectives do have merit.
- Sierra Nevada College, Prim Library – *Information Literacy*
 - ✓ It was to be clarified about the 3-year timeframe for advance payments of subscriptions.
- Truckee Meadows Community College – *Sturm Library Computers*
 - ✓ Judy Simon liked the plan to integrate the library into the instructional program.
 - ✓ Daniel Ihnen commented that it is not enough to just ask for equipment without also offering up specific plans for its use, which the applicant did clarify verbally.
 - ✓ Margot Chappel asked for clarification on the role of the council to save education agencies that are in crisis.
 - ✓ Hergit Llenas added that innovation often goes along with necessary equipment.

- ✓ A member emphasized the proposal's student access and increasing graduation rates, which may be difficult to measure.
- ✓ Betts Markle offered that statistics on usage do not always correlate to learning outcomes.
- ✓ A member stated it is helpful for applicants to specifically state what the LSTA plan goal is.
- ✓ Sandy Marz stated she was comfortable in providing computer equipment to applicants who are suffering from funding gaps.
- UNLV, Lied Special Collections – *Southern Nevada Jewish Community Heritage Project*
 - ✓ Betts Markle was positive on the project and its goals.
 - ✓ Dee Dee Bossart agreed, particularly the grant writing, long-term planning, and the sustenance of heritage.
 - ✓ A member agreed, adding that budgetary detail/implementation could have been expanded.
 - ✓ Hergit Llenas also agreed, adding that she prefers the projects which tie-in libraries to academics. She offered that this project would have no trouble getting privately funded by the prosperous people who are being documented in the project.
- UNR Knowledge Center, Special Collections – *Illuminating Reno's Divorce Industry*
 - ✓ Jeanette Hammons clarified that experts were being brought in by the project and that current staff could also help with it. And, having the expertise doesn't always mean that those same people are available enough to fully contribute to a project.
- Washoe County Library – *STEM Learning Spaces*
 - ✓ Margot Chappel stated that she has noticed a positive trend toward tracking children's learning outcome data.
 - ✓ Judy Simon noted that this was another example of bridging the libraries to the schools.
 - ✓ Dee Dee Bossart noted that this was one of the best-written grants.
 - ✓ Betts Markle noted that, instead of an emphasis on learning games, success will be measured by the usage of the equipment.
- Washoe County School District, Whitehead Elementary School Library – *21st Century Learning*
 - ✓ Daniel Ihnen had a concern about the match in the budget, particularly the going back in time to pick up payment for some items using new funding and for salary being "in-kind", when the paraprofessional is already there. He questioned the eligibility of the grant.
 - ✓ Diane Baker explained that, while the salary will be over match as a whole, a portion of it would meet the requirement, thereby maintaining eligibility. The remaining amount would be certified before funding.
 - ✓ A member had questions about who was to install the computer hubs/connections and why the connections were being installed before the assurance of any computers.
 - ✓ Renee Olson had questions about the limited amount of time the public would have access to the computers and the security, given that it is also an elementary school.
 - ✓ Jeanette Hammons agreed and had questions about confidentiality of the visitors.
 - ✓ A member had questions about the implementation in such a short period of time, making her think that the proposal details were rushed/flawed.
 - ✓ Sandy Marz favored the addition of computer to schools and noted how budgets are often not providing for them.
 - ✓ Diane Baker clarified the public part of the library collection/property went to Washoe County Libraries when it was decided to vacate the school.
 - ✓ A member noted that the school was creative in helping the community, but hoped that the establishment of a precedent would be considered when grant funds are spent to make up for budget gaps.
- White Pine School District – *Reading Across the Universe*
 - ✓ Renee Olson pointed out that the need factor was limited, besides the isolation of the community, but lauded the community involvement/support/enthusiasm.
 - ✓ Jeanette Hammons questioned their possible over-reliance on their remoteness as support for the proposal, noting that they have a nice county library there and do get served by the Bookmobile, so access to materials is reasonable.
 - ✓ A member thought the Reading Intervention Program was not adequately explained and the application overall was a little weak in the explanation of the connection between the program and the budget, but still had merit.
 - ✓ Margot Chappel had a question about the conditions for award section and asked that LSTA staff ensure the list of materials is appropriate.
 - ✓ Sandy Marz also noted missing information in the application narrative.

The grant scores were subsequently reviewed/tallied/ranked as follows:

- Washoe County Library – *STEM Learning Spaces*: Average Score: **91.73**

- Nevada Historical Society Library – *Emil Billeb Collection Project*: Average Score: **86.91**
- Henderson District Public Library – *Henderson Libraries Generation STEAM* : Average Score: **86.64**
- UNLV, Lied Special Collections – *Southern Nevada Jewish Community Heritage Project*: Average Score: **85.91**
- Truckee Meadows Community College – *Sturm Library Computers*: Average Score: **83.64**
- UNR Knowledge Center, Special Collections – *Illuminating Reno's Divorce Industry*: Average Score: **83.09**
- Nevada Supreme Court Law Library – *Training/Promotion for Nevada Legal Forms Database*: Average Score: **80.36**
- Carson City Library – *Online and On Time*: Average Score: **80.00**
- Sierra Nevada College, Prim Library – *Information Literacy*: Average Score: **78.40**
- Elko County Library – *Early Learning and Literacy for Northeastern Nevada*: Average Score: **78.30**
- Lander County School District – *Battle Mountain H.S. Library Tech Tune-up*: Average Score: **77.00**
- White Pine School District – *Reading Across the Universe*: Average Score: **76.36**
- Mineral County Library – *Streaming Art Tutorials*: Average Score: **74.55**
- Las Vegas-Clark County Library District – *Beating the Odds: Closing the Achievement Gap*: Average Score: **74.40**
- Washoe County School District, Whitehead Elementary School Library – *21st Century Learning*: Average Score: **71.55**

A member asked if it was possible that all the grants might receive some funding. Diane Baker explained that the ranking plays a big role and the State Library Administrator, Daphne DeLeon, makes final determination. When NSLA gets a dollar amount, negotiations occur and Ms. DeLeon, along with Ms. Baker and Karen Starr, review all the information regarding scope, budget, discussion points, conditions, weaknesses, etc.

20. Public Comment

- Tammy Westergard, Deputy Director-Carson City Library, expressed thanks for all the time of the council and the questions, making for a better process. The end result is that final funded programs speak very well of the library community. It was exciting to see fifteen project applications put together. She recommended the council look at National Summer Learning Association's website, founded by the Wallace Foundation, which well-identifies a meaningful linkage and quality out-of-school-time programming.
- Sandy Marz thanked Diane Baker for providing the evaluation sheets from the 2012 grant process. Also, she asked if, during grant application training, more emphasis could be given to how the cash donations should be listed/elaborated. Additionally, she liked the virtual meeting, but hoped they could all meet face-to-face, perhaps at a grant site to see the results of a project. Lastly, the missing council representative, from the Department of Education, could perhaps be asked to give a presentation about their philosophy/budgeting process/support of school libraries and computers in the schools. Diane Baker stated her appreciation for all she has gained (in regard to future grant application training) by listening to the meeting discussions.
- Daniel Ihnen said this meeting may be his last, thanked the council, and wished everyone well.
- Karen Starr stated that, regarding technology funding in schools and computer labs, Arnie Maurins (Washoe County Libraries) is on the Commission for Educational Technology (through the State's Department of Education) and, through them, the State Legislature runs millions of dollars of IT funding out to the school districts. Perhaps he can be asked to share how that is handled. Also, the technology consultant at the Department of Education could also be asked to share that information. Additionally, Kimberly Elliott has left state government (from the State's Department of Administration) to reopen her private business, so will not be on the council in the future.

21. Adjourn

Judith Simon

Motion: Adjourn session for Wednesday, January 15, 2014, 12:56 pm.
Moved, seconded, motion carried unanimously.