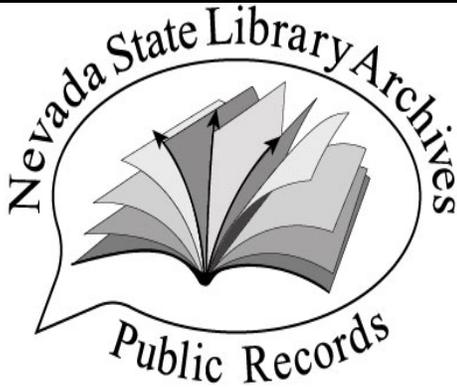


Application for Free Library Service for Individuals



Nevada State Library, Archives and Public Records
Nevada Talking Book Services (NTBS)
100 N. Stewart Street
Carson City, NV 89701
(775) 684-3354 Toll-free 1-800-922-9334
Fax (775) 684-3355
email: nvtalkingbooks@admin.nv.gov
web site: www.nsla.nv.gov

The Nevada Talking Book Services is a program of the Nevada State Library and Archives which cooperates with the Library of Congress, National Library Service (NLS) for the Blind and Physically Handicapped. The books and equipment are provided by the Library of Congress. The Nevada State Library and Archives directly administers the program in Nevada. These services are provided without charge to all eligible readers.

Applicant's First Name		Initial	Last Name	
Mailing Address			Apt. #	
City		County	State	Zip Code -
Phone Number () - ext.	Second Phone Number () - ext.	Date of Birth / /	Gender <input type="checkbox"/> M <input type="checkbox"/> F	
Email Address (if available):				

Contact Person (Who does not live with you):

Contact's Name	Phone Number () - ext.	Relationship
Mailing Address		Apt. #
City	State	Zip Code -
Email Address (if available):		

Notice:

Information required on this application pertains to eligibility for and establishment of free library service for individuals who are blind and physically disabled.

Purpose:

This information is required by the Library of Congress National Library Service for the Blind and Physically Handicapped. Complete and accurate information will help speed the application process. Complete all pages and sign on page 5.

Confidentiality:

All information on this application remains confidential. Nevada State Library and Archives is responsible for maintaining this information.

Please check here if you have been honorably discharged from the Armed Forces of the United States. By law, preference in the lending of books and equipment is given to veterans.

Indicate the disability preventing you from reading standard printed material. See definitions under eligibility criteria on pages 6 & 7.

- Blindness Deaf / Blindness Visual Disability
- Physical Disability Organic Reading Disability*

*Federal law requires medical doctor's signature

To Be Completed By Certifying Authority

(See pages 6 & 7) I certify that the applicant named is unable to read or use standard printed material for the reason(s) indicated above.

(Please Print or Type)

Name		Date / /	
Signature		Title	
Name of Agency or Organization		Phone Number () - ext.	
Street Address	City	State	Zip Code -

NOTE: This application form may be copied as needed.
Original signatures are required.

Book, Magazine, and Equipment Services

Check the types of services you want to receive:

Note: Books are available through the mail. Books are also available for download from the Internet (BARD). Specialized players are loaned to all readers for listening to these books.

- Audio books (Includes the loan of a specialized player.)
- Braille and Audio Reading Download (BARD) (Downloading digital books or magazines from BARD requires a computer, high speed Internet connection, and the ability to zip/unzip files and paste them to a flash drive.)
- Audio magazines
- Braille books
- Braille magazines
- Braille books in electronic format downloaded from the Internet

An individual must borrow at least one book or magazine per year to maintain the service and retain the use of the playback equipment.
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Return of Players and Accessories

Players and accessories are supplied to individuals on extended loan. If this equipment is not being used in conjunction with recorded reading material provided by the Library of Congress and its cooperating libraries, it must be returned to Nevada Talking Book Services.

Special players and accessories are available upon request for readers who are confined to bed or have limited use of their hands.

If my requested books are not available, the library may select books for me.

- Yes (Check interest categories below)
- No (Please send in a list of titles from our catalogs)

Fiction:

- | | |
|--|--|
| <input type="checkbox"/> Nevada Fiction | <input type="checkbox"/> Nevada Author |
| <input type="checkbox"/> Adventure | <input type="checkbox"/> Romance |
| <input type="checkbox"/> Bestseller Fiction | <input type="checkbox"/> Mystery & Detective |
| <input type="checkbox"/> Classics | <input type="checkbox"/> Science Fiction |
| <input type="checkbox"/> Medical Fiction | <input type="checkbox"/> War Stories |
| <input type="checkbox"/> Legal Fiction | <input type="checkbox"/> Westerns |
| <input type="checkbox"/> Historical Fiction | <input type="checkbox"/> Short Stories |
| <input type="checkbox"/> Specific Authors (Please List): | |

Non-Fiction:

- | | |
|--|---|
| <input type="checkbox"/> True Adventure | <input type="checkbox"/> Humor |
| <input type="checkbox"/> Biography | <input type="checkbox"/> Poetry |
| <input type="checkbox"/> Celebrity Biography | <input type="checkbox"/> Science |
| <input type="checkbox"/> World History | <input type="checkbox"/> Travel |
| <input type="checkbox"/> U. S History | <input type="checkbox"/> War |
| <input type="checkbox"/> Nevada History | <input type="checkbox"/> Cooking |
| <input type="checkbox"/> Nevada Biography | <input type="checkbox"/> Bestseller Non-fiction |
| <input type="checkbox"/> Terrorism | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Spanish Language (Fiction & Non-fiction) | |
| <input type="checkbox"/> Other Foreign Language (Fiction & Non-fiction): | |
| <input type="checkbox"/> Other Subjects: | |

Please send the following:

- Adult reading level book
- Young adult reading book
- Juvenile books – Indicate reading level: ____

Please do not send the following: (check as many as apply)

- Books containing any descriptions of violence
- Books containing any explicit descriptions of sex
- Books containing any strong language

Applicant Agreement (Must be signed below)

As part of the library service, it is the responsibility of the library user to:

1. Return books within the prescribed loan period. Books downloaded by you from BARD have no return date.
2. Please keep the machine box to return playback equipment to Nevada Talking Book Services when it needs repair or is recalled by the Library. If you do not have room to store the box, please return it to the library. Please return a damaged machine to us immediately, call us if you need a replacement.
3. Take reasonable care of books and players. Keep all loaned equipment and books away from food, drink, and smoking materials.
4. Return all books and players to a mailbox, post office, or directly to NTBS.
5. DO NOT loan books or players to other individuals or institutions.
6. Notify NTBS of address or phone number changes or if any player needs repair.
7. Abide by the Policies and Procedures of NTBS available on our web site.

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1. I understand that to retain the use of the player provided, I must borrow or download at least one book or magazine a year from NTBS.
 2. I understand that failure to return books, in a timely manner, may result in suspension and/or cancellation of service. Audio books are on loan for 90 days.
 3. I understand the above responsibilities.
 4. I understand that failure to notify NTBS of any change of address or phone may result in cancellation of services.

Signature of Applicant _____

Eligibility of Blind and other Physically Disabled Persons for Loan of Library Materials

A. The following persons are eligible for loan service:

1. Blind persons whose visual acuity, as determined by competent authority is 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.

2. Other physically disabled persons as follows:

- i. Persons whose visual disability, with correction and regardless of optical measurement, is certified by competent authority as preventing the reading of standard printed material.
- ii. Persons certified by competent authority as unable to read or unable to use standard printed material as a result of physical limitations.
- iii. Persons certified by competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent their reading printed material in a normal manner.

B. In cases of blindness, visual disability or physical limitations, "competent authority" is defined to include doctors of medicine, doctors of osteopathy, ophthalmologists, optometrists, registered nurses, therapists, professional staff of hospitals, institutions, and public or welfare agencies (e.g. social workers, case workers, counselors, rehabilitation teachers, and superintendents). In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress.

C. In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine (M.D. or O.D.) who may consult with colleagues in associated disciplines.

D. Qualified readers must be residents of the United States including the several states, territories, insular possessions, and the District of Columbia, or American citizens domiciled abroad.

Lending of materials and classes of borrowers:

- A. Veterans. In the lending of books, recordings, reproducers, musical scores, instructional texts, and other specialized materials preference shall be given at all times to the needs of the blind and physically disabled persons who have been honorably discharged from the Armed Forces of the United States.
- B. Individuals and Institutions. The reading materials and sound reproducers for the use of blind and physically disabled persons may be loaned to individuals who qualify, to institutions such as nursing homes and hospitals and to schools for the blind and physically disabled for the use of such persons only. The reading materials and sound reproducers may also be used in public or private schools where disabled students are enrolled; however, the students in public or private schools must be certified as eligible on an individual basis and must be the direct and only recipients of the materials and equipment.

Online Microsoft Word application:

Application can be completed online. Print and return with original signatures of Applicant and Certifying Authority. Application can also be printed and filled out by hand, signed with original signatures of Applicant and Certifying Authority and returned to us.

- Fold the application in half, tape it closed and mail it back to us; if you mail it in an envelope, please do not seal the flap. Tuck in the flap and send envelope as Free Matter for the Blind

OR

- You may scan and email your completed application to nvtalkingbooks@admin.nv.gov

OR

- Fax your completed application to us at 775-684-3355

FREE MATTER FOR THE BLIND

NEVADA TALKING BOOK SERVICES
100 N. STEWART STREET
CARSON CITY, NV 89701

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