



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
NEVADA STATE LIBRARY, ARCHIVES and PUBLIC RECORDS
100 N. Stewart Street
Carson City, Nevada 89701
(775) 684-3411 * Fax (775) 684-3426 * TDD (775) 687-8338

**The Committee to Approve Schedules for the Retention
and Disposition of Official State Records**

Meeting Notice

DATE: June 8, 2016
TIME: 1:15 p.m.
LOCATION: Nevada State Library and Archives Building
Board Room
100 North Stewart Street
Carson City, Nevada 89701

Notice: The Committee to Approve Schedules for the Retention and Disposition of Official State Records may address items out of sequence. The Committee may combine two or more agenda items for consideration, and the Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Agenda

1. **Call to Order, Welcome, Roll Call**
2. **Public Comment**
Comment may be limited to 5 minutes at the discretion of the Chairman.
- FOR POSSIBLE ACTION** 3. **Review, correct, if necessary, and approve the minutes from the April 13, 2016 meeting**
- FOR POSSIBLE ACTION** 4. **Department of Public Safety, Parole and Probation**
A. RDA 2003008: Case Files
- FOR POSSIBLE ACTION** 5. **Public Works Division**
A. RDA 2016027: CIP Project Drawings
B. RDA 2016028: CIP Project Files
C. RDA 2016029: CIP Project Files: Structural and Testing Records
- FOR POSSIBLE ACTION** 6. **Department of Education; Career Readiness and Adult Learning Education Options, Private Schools**
A. RDA 2007108: Private School Files: Application Documentation
B. RDA 2007107: Private School Files: License Records

- C. RDA 2007110: Private School Files: Operational Records
- D. RDA 2009067: Private School Student Academic Records: Elementary Schools
- E. RDA 2009066: Private School Student Academic Records: Secondary Schools
- F. RDA 2016026: Private School Files: Crisis Response Plans
- G. RDA 2016024: Private School Files: License Records Denied or Withdrawn

FOR POSSIBLE ACTION

- 7. **Department of Education, Career Readiness and Adult Learning Education Options< Charter Schools**
 - A. RDA 2009063: Charter Schools: Not State Sponsored Written Charter
 - B. RDA 2009062: Charter Schools Original Application
 - C. RDA 2009064: State Board Sponsored Charter Schools (Approved)
 - D. RDA 2009065: State Board Sponsored Charter Schools (Denied)

FOR POSSIBLE ACTION

- 8. **Department of Administration, Library, Archives and Public Records, Archives and Records**
 - A. RDA 2016017: Archives Accession Records – Memorandum of Transfer
 - B. RDA 2016019: Archives Accession Records – Transfer Receipt
 - C. RDA 2016020: Archives Accession Records – Loan Agreement
 - D. RDA 2016021: Archives Accession Records – Images License Agreement

FOR POSSIBLE ACTION

- 9. **Nevada Department of Transportation Update (Discussion Only)**
- 10. **Discuss future agenda items**
Department of Public Safety: General Services Division
Commission on Ethics
Gaming Control Board
Environmental Protection: Bureau of Industrial Site Cleanup
- 11. **Public Comment**
 Comment may be limited to 5 minutes at the discretion of the Chairman.

FOR POSSIBLE ACTION

- 12. **Confirm time of next meeting**
 Next meeting scheduled for July 13, 2016 at 1:15pm

FOR POSSIBLE ACTION

- 13. **Adjourn**

General Information

Members of the public who are disabled or who may require special accommodations at the meeting are requested to notify Michelle Byrne in writing at the Records Management Program 100 N. Stewart Street, Carson City, NV 89701 or by calling (775) 684-3411 or by email mbyrne@admin.nv.gov prior to the meeting date.

A complete copy of the information submitted to the Committee for this "Agenda and Meeting Notice" is available by contacting the Records Management Program at (775) 684-3411. This agenda, the Committee Packet and all other supplemental material made available to each Committee member will also be made available to the public on the website of the Department of Administration, Nevada State Library and Archive prior to the meeting date and may be found at: www.nsla.nv.gov (under Records Management, State Records Committee).

The material is also available by contacting Michelle Byrne at mbyrne@admin.nv.gov

This agenda has been posted at the following locations:

The Nevada State Library and Archives
100 North Stewart Street
Carson City, NV 89701

The Nevada Legislature
401 S. Carson St.
Carson City, NV 89701

Washoe County Library
301 South Center Street
Reno, NV 89505

The Las Vegas/Clark County Library District
1401 E. Flamingo Road
Las Vegas, NV 89119

NSLA website: www.nsla.nv.gov

As required by [NRS 232.175](#):
<https://notice.nv.gov/> Under the Department of Administration, State Records Committee.