

## State of Nevada B&I: Industrial Relations Division

Version Date: 09/18/2013

### **1988181 Billing Record: Insurers of Workmans Compensation**

Reviewed: 10/10/2011

Description: This record series documents the assessment, calculation and billing of insurers of workers compensation in the State of Nevada. The files may include, but are not limited to: Assessment calculations with associated documentation; Audit reports; Billing and payment records and; Related correspondence

Retention: Retain these records for a period of three (3) fiscal years from the end of the fiscal year to which the record pertains.

Disposition: Destroy Securely

### **1988180 Collection Records: Uninsured Employers**

Reviewed: 10/10/2011

Description: This record series documents the collection process of employers that do not carry Workers' Compensation Insurance. The files may include, but are not limited to: Uninsured Employer's Claims Fund reports; Hearing documentation; Copies of billing and payment records and; Related correspondence

Retention: Retain these records for a period of three (3) fiscal years from the end of the fiscal year to which the record pertains.

Disposition: Destroy Securely