

State of Nevada B&I: Local Government Employee-Management Relations Board

Version Date: 09/18/2013

1991062 Bargaining Elections

Reviewed: 3/27/1991

Description: This records series consists of the secret balloting activity and certified results of employee organizations as per NAC 288.110 and NRS 288.160(4). The files consist of ballot results, Tally of Ballots (certified), Eligibility Lists, Instructions to Election Observers, Notice of Representation Election, Settlement Agreements (copy), copies of Sample Official Secret Ballots, Election Agreements, Official Ballots (filled out), and similar material.

Retention: Retain for a period of six (6) calendar years from date of the election.

Disposition: Permanent: Transfer to State Archives

1991064 Binding Fact finding Files

Reviewed: 3/27/1991

Description: These are the records of Binding Fact finding Panels established by NRS 288.200-202. The panels are set up to hear and rule on labor disputes. The files may contain: Panel Request Checklist, Binding Fact finding Panel Agenda, Oral Presentation and Exhibits, Correspondence, Notice of Public Meeting, copies of contracts for panel members and Contract Summary, Decision Paper, notice of certified mail, tapes of hearings, and similar material.

Retention: Retain for a period of six (6) calendar years from the date of decision.

Disposition: Permanent: Transfer to State Archives

1991061 Case Files

Reviewed: 3/27/1991

Description: This records series consists of grievances by local governments and employee organizations on labor-management disputes. The files may consist of Complaint Summary and Index of Pleadings form, Notice of Entry of Decision Paper, Notice and Amended Notice of Hearing, Order to Stipulate to Facts, Pre-hearing Statements, transcript of proceedings, Notice of Entry of Order, Petitions and Pleadings, Reports of Fact Findings Panel and Arbitrators, Defendant and Respondent Briefs, Official Statements, copies of bylaws (etc.) for employee organization, copies of policies and regulations - ordinances of local government organizations, correspondence, copies of National Labor Relations Board cases, copies of legal documents (other courts) , copies of laws and previous legal cases and similar supportive material, evaluations and similar supportive material (i.e.. termination notices. etc.). cassette tapes of hearings and other related documents.

Retention: Retain for a period of six (6) calendar years from date of final Notice of Entry of Decision.

Disposition: Permanent: Transfer to State Archives

1991063 Chapter 6 Filings

Reviewed: 3/27/1991

Description: These records are filed in accordance with NRS 288.165 to give information on bargaining units, employee organizations and summary of collective bargaining negotiations with local governments. The files consist of forms entitled Local Government Employers Report, Employee Organization Report, and Local Government Employers Report, Fire Fighters and Law Enforcement.

Retention: Retain for a period of three (3) calendar years from date of filing.

Disposition: Permanent: Transfer to State Archives