

## State of Nevada B&I: Safety, Consultation and Training Section

Version Date: 09/18/2013

### **1999104 Safety, Consultation and Training Section Files**

Reviewed: 09/09/1999

Description: This record series administers and documents surveys conducted at employer establishments to identify and assist in correcting violations of occupational safety and health standards. It also documents training presented to employees in an effort to reduce or eliminate workplace hazards. The files may contain: memorandums, notice to fine, notice to correct unsafe conditions, and similar material.

Retention: Retain for a period of three (3) years from the close of the case.

Disposition: Destroy Securely