

State of Nevada ADSD: Lake's Crossing Center for the Mentally Disordered

Version Date:7/8/2015

2006276 Lakes Crossing Client Medical Evaluations

Description: These records are used to document the evaluations of clients in the Lake's Crossing facility. These records may contain but are not limited to: Psychological, psychiatric, social, physical, and educational evaluations and assessments; Intake demographic summary; Photos; Admission and discharge summaries. Note: Client medical records are retained pursuant to RDA 2006277.

Retention: Retain these records until the individual attains the age of 23, or 6 years from the date of receipt or production of the record, whichever is later.

Disposition: Permanent: Transfer to State Archives

2006277 Lakes Crossing Client Medical Records (Adults)

Description: These records are used to document the treatment of adult clients in the Lake's Crossing facility. The records may contain but are not limited to: Legal records, including court orders, copies of arrest records and other legal documents, sanity commission evaluations, body receipts, etc.; Medical records; Treatment records, including plans and reviews, etc.; Progress notes, including forensic intake and interdisciplinary notes; Client's rights, including consents notices, authorizations, etc.; Historical records, including health care records from other facilities and legal history; General information, including assets and income assessment, all correspondence not relating to legal status, social security and insurance documents, etc. Note: Evaluation records are retained pursuant to RDA 2006276.

Retention: Retain these records for 6 years from the date of receipt or production of the record.

Disposition: Destroy Securely

2015017 Lakes Crossing Client Medical Records (Youth)

Description: These records are used to document the treatment of youth clients in the Lake's Crossing facility. The records may contain but are not limited to : legal records, including court orders, copies of arrest records and other legal documents, sanity commission evaluations, body receipts, etc; medical records; treatment records, including plans and review, etc.; progress notes, including forensic intake and interdisciplinary notes; client's rights, including consents notices, authorizations, etc. ; historical records, including health care records from other facilities an legal history; general information, including assets an income assessment, all correspondence not relating to legal status, social security and insurance documents, etc. Note: Evaluation records are retained pursuant to RDA 2006276.

Retention: Retain until the individual attains the age of 23.

Disposition: Destroy Securely