### 2017018  Demerit Warnings

**Description:** These records document the issuance of demerit warning letters to persons violating wildlife laws in accordance with NRS Chapter 501 and NAC Chapter 501. The records may include but are not limited to: citations, warning letters, certified mail receipts, return receipts, associated documentation, and related correspondence.

**Retention:** Retain for five (5) calendar years from end of the calendar year in which the demerit letter was written.

**Disposition:** Destroy Securely

### 2017019  License/Permit Suspensions and Revocations

**Description:** These records document the revocation of licenses or permits of persons violating wildlife laws in accordance with NRS Chapter 501 and NAC Chapter 501. The records may include but are not limited to: citation, revocation letter, certified labels, return receipts, violator’s compact report, warden’s investigation, court disposition, associated documentation, and related correspondence.

**Retention:** Retain for five (5) calendar years from end of the calendar year in which the revocation period ended.

**Disposition:** Destroy Securely

### 2019003  Temporary Operator Certificate: Motorboat

**Description:** These records document the issuance of permits for temporary operator certificates for the operation of a motor boat. The records may include but are not limited to: Non-renewable Temporary Operator Certificate (NRS488.730), permit test, tracking log, associated documentation, and related correspondence.

**Retention:** Retain for one (1) calendar year from the end of the calendar year in which the permit expired or was terminated.

**Disposition:** Destroy Securely