



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
**NEVADA STATE LIBRARY, ARCHIVES and PUBLIC RECORDS**  
**100 N. Stewart Street**  
**Carson City, Nevada 89701**  
**(775) 684-3411 \* Fax (775) 684-3426 \* TDD (775) 687-8338**

**The Committee to Approve Schedules for the Retention  
and Disposition of Official State Records**

**Meeting Notice**

**DATE:** November 30, 2016  
**TIME:** 1:15 p.m.  
**LOCATION:** Nevada State Library and Archives Building  
Board Room  
100 North Stewart Street  
Carson City, Nevada 89701

Notice: The Committee to Approve Schedules for the Retention and Disposition of Official State Records may address items out of sequence. The Committee may combine two or more agenda items for consideration, and the Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Agenda**

1. **Call to Order, Welcome, Roll Call**
2. **Public Comment**  
Comment may be limited to 5 minutes at the discretion of the Chairman. No action may be taken upon a matter raised during public comment until the matter has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020).
- FOR POSSIBLE ACTION 3. **Review, correct, if necessary, and approve the minutes from the October 12, 2016 meeting**
- FOR POSSIBLE ACTION 4. **Nevada Division of Public and Behavioral Health, Office of Vital Statistics (Tabled from October 12, 2016 Meeting)**
  - A. RDA 2000018: Vital Records: Divorce Reports File
  - B. RDA 2000020: Vital Records: Marriage Reports File
- FOR POSSIBLE ACTION 5. **Department of Public Safety, Investigations Division**
  - A. RDA 2009033: Master Arrest Files
  - B. RDA 2009044: NDI Database
  - C. RDA 2009038: Alpha Cards

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| <b>FOR POSSIBLE ACTION</b> | 6. <b>Peace Officers Standards and Training (POST) (Revisit from October 12, 2016 Meeting)</b><br>A. RDA 2000098: Individual Student (Cadet) Training Records   |
| <b>FOR POSSIBLE ACTION</b> | 7. <b>Office of the Attorney General</b><br>A. RDA 1999069: Open Meeting Law Complaint Files<br>B. RDA 2016031: Open Meeting Law Opinions   |
| <b>FOR POSSIBLE ACTION</b> | 8. <b>Nevada Department of Transportation Update (Discussion Only)</b>  |
| <b>FOR POSSIBLE ACTION</b> | 9. <b>Discuss future agenda items</b><br><b>Office of the Attorney General</b><br><b>Health and Human Services, Health Care Finance and Policy</b><br><b>Human Resource Management, Central Payroll</b> |
| <b>FOR POSSIBLE ACTION</b> | 10. <b>Informational Items (Discussion Only)</b><br>A. 2017 Meeting Room Arrangements<br>B. 2017 Legislative Session BDR Update   |
| <b>FOR POSSIBLE ACTION</b> | 11. <b>Assembly Bill 42 – Possible changes to the State Records Committee Duties: Possibly issuing nonbinding advisory options on the denial of a public records request</b>                            |
| <b>FOR POSSIBLE ACTION</b> | 12. <b>Adjourn</b>  |

**General Information**

Members of the public who are disabled or who may require special accommodations at the meeting are requested to notify State Records in writing at 100 N. Stewart Street, Carson City, NV 89701 or by calling (775) 684-3411 or by email [aaquilera@admin.nv.gov](mailto:aaquilera@admin.nv.gov) prior to the meeting date.

A complete copy of the information submitted to the Committee for this “Agenda and Meeting Notice” is available by contacting the State Records at (775) 684-3411. This agenda, the Committee Packet and all other supplemental material made available to each Committee member will also be made available to the public on the website of the Department of Administration, Nevada State Library, Archives and Public Records prior to the meeting date and may be found at: [www.nsla.nv.gov](http://www.nsla.nv.gov) (under Records Management, State Records Committee).

The material is also available by contacting Adan Aguilera at [adan.aguilera@admin.nv.gov](mailto:adan.aguilera@admin.nv.gov)

**This agenda has been posted at the following locations:**

Nevada State Library, Archives and Public Records  
100 North Stewart Street  
Carson City, NV 89701

The Nevada Legislature  
401 S. Carson St.  
Carson City, NV 89701

Washoe County Library  
301 South Center Street  
Reno, NV 89505

The Las Vegas/Clark County Library District  
7060 Windmill Ln  
Las Vegas, NV 89113

NSLAPR website: [www.nsla.nv.gov](http://www.nsla.nv.gov)

As required by [NRS 232.175](#):  
<https://notice.nv.gov/> Under the Department of Administration, State Records Committee.