The State Historical Records Advisory Board held a public meeting on Thursday June 8, 2017 at the Nevada Art Museum in Reno. Teri Mark, chair, welcomed everyone and said that she had never attended a meeting before and did not know what the Board did. Board members introduced themselves. Those in attendance were: Teri Mark, chair, Jeff Kintop, Peter Michel, Jeremey Floyd, Sabrina Mercadante, Nancy Parent, Sara Frantz, and Cynthia Laframboise, staff support. Jim Smith attended as a member of the public.

Mr. Floyd introduced himself as Metadata Librarian from UNR. Mr. Kintop asked Mr. Floyd what interested him to join the board and Mr. Floyd replied that he wanted to get more involved in UNR and statewide history. Mr. Kintop mentioned that he is the Administrator for the State Library and Archives as well as the Executive Secretary of the Board. Mr. Michel said that he has served on the Board for 22 years. Ms. Frantz said that she has been at the Nevada Art Museum for 17 years and the archives was formed in 2009. Ms. Parent said that she was involved in records which is very big part of what she does as Washoe County Clerk. Ms. Mercadante said that she has been with city of Henderson for 17 years and on the board for 12 or 13 years. For Public Comment, Mr. Smith said that it was good to have a meeting this year and that he was glad to be here.

The first order of business was to approve the December 16, 2016 minutes. There is a typo that needs to be corrected. Ms. Parent moved to approve the minutes with the change and Mr. Michel seconded. The motion was approved with the revision.

Mr. Kintop discussed the 2017 Legislative session. He mentioned that the World Book Encyclopedia which was cut from the library budget was restored along with the position in Records Management for local government. He went on to thank the support of Ms. Parent and other local officials for their lobbying efforts before the Legislature to restore the position. The Division of the State Library, Archives and Public Records (SLAPR) was the only division to have any budget cuts restored. The state library was given additional money to aid local libraries with collection development and the bookmobile. There was a motion to change the wording from “shall” to “may” for local government records retention but it was defeated. Mr. Kintop is the State Postmaster since state mail services is located in SLAPR and state mail services are now available for local government to use. He will be working on a state email policy with the Enterprise Informational Technical Services for state government agencies.
Mr. Kintop showed the SLAPR video and mentioned that there was funding set aside to use this as a promotional tool. It can be separated into three videos.

Ms. Mark and Ms. Laframboise are scheduled to attend the CoSA meeting in July. There will be a SHRAB town hall meeting which they will both be attending. Ms. Parent asked about the microfilm survey discussed at the last meeting. Mr. Kintop replied that it was in draft form. We need to gather front end information since there are many ways to describe problems with microfilm. The state archives has the original newspaper microfilm that was microfilmed in 1961 on acetate film. There are some early signs of vinegar syndrome in some of that film. Ms. Mark asked if there was a motion to continue to work on a microfilm condition survey and schedule a conference workshop. Ms. Parent moved and Ms. Mercadante seconded. The motion was approved.

Ms. Parent asked if there had been a grant evaluation for Clark County. Mr. Kintop replied that he was not aware of the outcome but did not think that the county received the grant award. Mr. Kintop said that he would find out whether or not the grant was awarded.

Ms. Mark mentioned the E-Records Forum which will be held in October in Carson City in cooperation with the local ARMA chapter. She asked for suggestions on electronic records topics the members might be interested in seeing. Cyper-security seems to be a hot topic. Mr. Floyd mentioned that October is Archives Month. Ms. Laframboise mentioned that the State Archives distributes a poster and will have a new exhibit. She added that she is looking into other things as well. Ms. Parent said that her office has a display case. In the past, Mr. Kintop has delivered a Constitution Talk on October 31st. Both UNR and UNLV Special Collections will do something.

Mr. Michel discussed the Chronicling American Project sponsored by the Library of Congress to digitize newspapers. This is the second of the project which is managed by UNLV. The Eureka, Goldfield and Gold Hill newspapers were completed this round. The goal is to represent a newspaper from every county and with the longest run for complete coverage. Imaging and Preservation Services completed the newspaper duplication. The Bancroft Library holds the microfilm for the Gold Hill newspaper and charged the grant a great deal of money for duplication.

Ms. Franz provided on update on the City of Dust (Burning Man) exhibit which starts July 1st. There will be an Art and Environment conference from October 19-21 as well as the Steam Punk Ball.

The next topic for discussion was the Strategic Plan. The group felt that it was best to adopt the old plan as much as possible since it still held true. Ms. Mark mentioned that we should set goals to achieve them. We are not just marketing SHRAB, it would also be supporting the State Archives. There needs to be an application to NHPRC for a regrant to support the board and secure funding for regular meetings of the board. Mr. Kintop mentioned that it would be possible for the board to apply for a LSTA grant. Mr. Kintop mentioned that this is the 40th anniversary for the Nevada SHRAB board.
Members made suggestions for immediate needs and the five year plan. Ms. Mercandante mentioned that she thought there needed to be more funding for records management training. Ms. Mark mentioned that the Records Management Program is working on digital on-line training. Mr. Michel thought that digital records and preservation also needs more funding. He thought that should be a community of local and municipal governments which should be the focus of SHRAB. Mr. Floyd liked the idea of the feasibility study listed in the previous plan. He further added that he would like to see a centralized location to be able to search repositories in Nevada to be added to the goals.