Library Services and Technology Act

LSTA 2019 Grant Application Webinar

April 2019
Agenda

- About LSTA
- LSTA Eligibility
- 2019 Subgrants (July 1, 2019-June 30, 2020)
- 2019 LSTA LibGuide
About NV LSTA

LSTA= Institute of Museum & Library Services (IMLS) Grants to States program
LSTA is meant to advance library priorities per the Nevada LSTA Plan, 2018-2022
LSTA funds help Nevada libraries solidify their roles as community educational centers, though planning, assessment, training, partnerships, building capacity, and identifying user access needs.

In Nevada, 2019 LSTA funds support:

- **Statewide projects** – Talking Books, Rural Bookmobiles, Databases, NCLab, Continuing Education, PLS, XR Libraries, Family Literacy, Literary Events, Workforce Development
- **Subawards to eligible libraries** – Mini Grants & CE grants
Nevada LSTA 5 Year Plan, 2018-2022

1. Strengthen Nevada libraries' ability to effectively respond to community needs through training, planning, and assessment.

2. Encourage Nevada libraries to develop and use partnerships and collaboration to maximize user resources and services throughout the state.

3. Nevada libraries will provide responsive and accessible learning environments that meet the needs of all Nevada residents.

4. Build capacity of libraries to meet evolving information access needs.
LSTA Eligibility Requirements

These criteria were approved by the Nevada State Council on Libraries and Literacy in May 2008.

- Is supported by public revenues (51% or more) or is a non-profit institution or agency;
- Makes the collection accessible to its primary clientele organized according to a nationally accepted classification system;
- Participates in resource sharing through the Information Nevada program;
- Serves its primary clientele free of charge;
- Has a fixed location with regular, published hours of operation;
- Has one or more paid library staff; Has an annual budget with funds reserved for library materials and services;
- Has a current, written long range or strategic plan that is available for review.
Additional Eligibility Requirements

- **Public Libraries:** Must meet the Minimum Standards for Public Libraries;
- **School Libraries:** The school district employs at least one certified library/media specialist;
- **Academic Libraries:** Be accredited by the Northwest Commission on Colleges and Universities
- **Library Consortia:**
  - Be a Nevada local, regional, or statewide cooperative of library entities which provides for the systematic and effective coordination of resources of school, public, academic, and/or special libraries and information centers, for improved services for the clientele of such library entities [20 U.S.C. 9122(2)]; and
  - Have a formal organized structure that includes governance, membership, long range planning and regular funding components.
- **Non-profit library related organization:**
  - Be a non-profit entity registered with the Nevada Secretary of State; and
  - Have tax exempt status under the Internal Revenue Section 501(C)3.
Nevada LSTA 2019 Subgrants
July 1, 2019-June 30, 2020

• Total funding available: $240,000
  • $210,000 Mini Grants
    • Lifelong Learning
    • Technology
    • Institutional Improvement
  • $30,000 Continuing Education Micro Grants
Mini Grant Details

- $210,000 total funds available
- $10,000 per library jurisdiction, aggregate
  - Project dates: July 1, 2019-June 30, 2020
  - Any number of simultaneous projects
  - Three categories: Lifelong Learning, Technology, Institutional Improvement
  - Funds awarded in up to two cycles (funds permitting)
    - Cycle 1: Application deadline: May 15, for July 1 start date
    - Cycle 2: Application deadline: August 15, for October 1 start date
Lifelong Learning

For projects that will encourage people to participate in their Library’s communal efforts towards literacy and education and/or connect people with each other to support an enriched, engaged, and inclusive community.

• Examples include grade level reading, Summer/Winter Reading programs, diversity and inclusion, personal skills building (technology, digital, financial, health, etc.), language learning, civic engagement, and productive aging.

• You are strongly encouraged to include a collection development component in your project’s budget (supplies/materials category) to support learning activities.
Technology/Edge Initiative

For projects that focus on improving technology to meet needs of library users and staff and/or provide accessibility through assistive technology.

- Examples include charging stations, software licenses, assistive technology, accessible workstations, web design services, tablets (specific to project activities), early literacy stations, networked printers/scanners for the public, wifi hotspots, etc.
- This grant may also be used by public libraries to fund a subscription to the *Edge Initiative* to help assess current technology resources and plan for future needs.
Institutional Improvement

Projects that serve to improve library operations and services but fall outside of the scope of the Lifelong Learning and Technology categories. When appropriate, attach local planning documents that align with the project (i.e., a collection development project must advance local Collection Development plans).

• Project examples include: evaluation of existing services or collections, planning for new or expanded services or collections, and staff (including volunteers and board) professional development activities.

• A suggested resource for planning Institutional Improvement projects is the Aspen Institute's Action Guide for Re-Envisioning Your Public Library, version 2.0, available here: http://www.libraryvision.org/download_action_guide
CE Micro Grant Details

- $30,000 total funds available
- $1,500 per person per CE event
  - If there are multiple participants for the same CE event, Library administration should submit ONE unified application, with ONE budget
- CE event dates: July 1, 2019-June 30, 2020
- Rolling deadlines:
  - Airfare requested: deadline is TWO months prior to CE event
  - NO airfare requested: deadline is ONE month prior to CE event
Continuing Education Micro Grants

Continuing Education (CE) Micro Grants are meant for support training opportunities for the Nevada Library Workforce and Trustees when local funds cannot finance the entire cost. This LSTA funded program will serve to enhance the knowledge and skill level of those who offer or support library services to the citizens of Nevada.

• Submit ONE application per library per CE activity (ex: NLA conference)
• CE opportunities include (but are not limited to) regional, state, and national workshops, pre-conferences, conferences, seminars or other development programs offered by professional associations or other appropriate entities.
Match

• A **10% match** is required for **Mini Grants**
  • Match may be local cash, in-kind, or a combination
• Libraries may apply for a **Match Waiver for CE Micro grants**
• Note: Lost revenue is not allowed for matching funds
Allowable Expenses

Not allowable LSTA expenses per 2 CFR 200, subpart E

- Food and drink
- Lobbying expenses
- Items/services not related to the project and its timeline
- Fundraising
- Classroom book sets, textbooks, equipment/AV for the classroom
- Fixed assets
- See Allowable Costs Tip Sheets:
  https://nsla.libguides.com/2018LSTA/General
2019 Applications
https://nsla.libguides.com/2019LSTA/Apply

• Mini Grants
  • https://nsla.libguides.com/ld.php?content_id=47575553

• CE Micro grants
  • https://nsla.libguides.com/ld.php?content_id=47572737
2019 LibGuide - Bookmark it!

https://nsla.libguides.com/2019LSTA

- Apply
- Manage
- Required pre-award paperwork (updated for 2019)
- Required Surveys (updated for 2019)
- IMLS Guidance
- Grant Writing Tips
- Projects Funded 2014-2018
Contact Info

Sulin Jones, LSTA Coordinator:  
sulinjones@admin.nv.gov, 775-684-3340

Norma Fowler, Library Consultant:  
 nfowler@admin.nv.gov, 775-684-3407

2019 LSTA LibGuide:  
http://nsla.libguides.com/2019LSTA
Webinar Survey

Survey submission will serve as proof of webinar attendance

http://nsla-nv.libwizard.com/2019LSTAGrants